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| *Rare Ovarian Cancer Incorporated*  *ABN: 92630790352* | *109 Devonshire Crescent, Oak Flats. NSW 2529*  *Email:* [*rockforroc@gmail.com*](mailto:rockforroc@gmail.com)  *Web:* [*https://rocinc.org.au*](https://rocinc.org.au) |

**Nomination form**

This form can be used to nominate a person for positions on the Management Committee (Board) that are specified in the Roc Inc Constitution – see relevant section over page.

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| **AGM Year:** |  |
| **Name of nominee:** |  |
| **Position/s:** | * President * Vice President * Treasurer * Secretary * Ordinary Committee Member |
| We hereby nominate the above person for the position/s indicated.  Signed – first nominator | Signed – second nominator |
| I accept the nomination.  Signed (Person being nominated) | |

Notes:

* Nominations must be signed by two current members of Roc Inc
* Nominations may only be made from the floor at the AGM if there are insufficient written nominations.
* The position of Public Officer is appointed (not elected) and remains in office until a new appointment is made and registered with NSW Fair Trading. (This is specified in the Associations Incorporation Act.)
* An office bearer may nominate for (and hold) more than one position (other than both President and Vice President)

**Rules relating to the election of the Management Committee**

ROC Inc’s constitution states that:

## 15 Election of committee members

(1) Nominations of candidates for election as office-bearers of the association or as ordinary committee members:

(a) must be made in writing, signed by 2 members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and

(b) must be delivered to the secretary of the association at least 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.

(2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.

(3) If insufficient further nominations are received, any vacant positions remaining on the committee are taken to be casual vacancies.

(4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.

(5) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.

(6) The ballot for the election of office-bearers and ordinary committee members of the committee is to be conducted at the annual general meeting in any usual and proper manner that the committee directs.

(7) A person nominated as a candidate for election as an office-bearer or as an ordinary committee member of the association must be a member of the association.